

SMARTBOARDS and SMART's Notebook Software for Beginners

**Sponsored by
The Salem State Collaborative**

Location: Lynnfield High School, 275 Essex Street, Lynnfield, MA 01940
Presenter: Audrey Coats, Lynnfield Public Schools
Audience: Grade K-12 Classroom Teachers
PDP's: 10 Hours
Dates: Tuesdays and Thursdays, September 29, October 1, 6, 8
Time: 3:30 – 5:45 PM
Fee: \$50 for Member Districts \$195 for non-Member Districts

Description: Using the new SMART Board software, called SMART Notebook 10.0, teachers will learn how to manipulate all the wonderful SMART Board features and tools across their curriculum. Teachers will not only get the opportunity to learn how to use the software but also learn how to use the SMART Board itself. It is recommended that you bring any curriculum materials that you want to put on the SMART Board software, plus download the software for free at www.smarttech.com so that you can save anything that you work on. Also, if you would like to share any material please bring a flash drive for easy saving of lessons that your instructor or colleagues have created using the SMART Board.

Session 1: Basic Use of SMART Boards and SMART Notebook

This session will give the participant a general overview of how SMART Boards can be used in everyday lesson plans. It will include an overview of how all the components work together and using SMART Board in the classroom.

Session 2: Using SMART Notebook 10.0 to its full potential

This session will focus on building lessons and using the features of SMART Notebook 10.0. Participants will learn how to use the basic features of the software to enhance lessons and create engaging presentations.

Session 3: Other Programs with the SMART Board and SMART Notebook

This session will show how to integrate Word, PowerPoint and other software using a variety of methods including linking, importing, screen shots and attachments. .

Session 4: Interactive Gallery items and Final Product

This session will give the participants time to share their own presentations. Bring a flash drive to collect and share files with others. The remaining time will be spent exploring the interactive gallery items.

Please register at our website www.salemcollaborative.org, or email the following information to Jim Kearns at registration@salemcollaborative.org. If you have registration questions, please either email (preferred) or call Jim at 781-771-4860.

Make checks or Purchase Orders payable to CPMSIE and Bring to the First Session

DEADLINE to sign up for this workshop is September 24th .

Name: _____ School or District _____

Email Address _____ Phone number _____

Payment Method _____ PO Number (If Available) _____