

**Time Place:** An open meeting of the Saugus School Committee was held this date at the Roby School Building. The meeting was called to order at 6:00 p.m.

Mr. Doucette	not present
Mr. Leuci	present
Ms. Reed	present
Mrs. Wilson	present
Mr. Malone	present

Also present: Superintendent Langlois, Sam Rippin, Executive Director of Finance and Operations.

Mr. Leuci moved, Mr. Malone seconded and it was VOTED: to adjourn the open session at 6:00 p.m. and to enter into executive session for the purpose of litigation, contract negotiations, collective bargaining, right of privacy law. The Committee will return to open session.

Mr. Leuci	yes
Ms. Reed	yes
Mrs. Wilson	yes
Mr. Malone	yes

An Executive Session was held from 6:00 p.m. – 7:00 p.m.

The Open session was called back to order at 7:10 p.m.

Mr. Doucette	present
Mr. Leuci	present
Ms. Reed	present
Mrs. Wilson	present
Mr. Malone	present

**Approval of Minutes:**

Mr. Leuci moved, Mr. Malone seconded and it was unanimously VOTED: to approve the Minutes of June 25, 2009 Open Session as presented.

Mr. Doucette moved, Mr. Malone seconded and it was unanimously VOTED: to table the Minutes of June 25, 2009 Executive Session.

**Warrants:**

Mr. Doucette moved, Mr. Malone seconded and it was unanimously VOTED: to approve the bill schedule as outlined in Mr. Rippin’s memo dated July 23, 2009 in the amount of \$306,254.85.

**Superintendent's Report:**

*End-of-year balance for FY09:* The Superintendent reported that we have reconciled the end-of-year balance for FY09 and provided for review a statement outlining final expenditures and financial concerns.

*Maintenance projects for this summer:* The Superintendent reported that he met with Mr. Rippin and Ralph Matarese to prioritize maintenance projects for this summer. Enclosed is a list of priorities for each school. In addition, we are installing a new walk-in freezer and refrigerator, a steamer, and a point of sale system in the high school cafeteria as part of Chartwell's response to the RFP.

*Finalized contract with Chartwells:* The Superintendent reported that they have finalized the contract with Chartwell's and have discussed district concerns and have established mutual expectations that we will not operate in a deficit for FY10 as stipulated in their proposal.

*FY10 staff reductions:* The Superintendent has identified staff reductions to the town appropriations for FY10 in the amount of \$407,000. He provided a copy of the reductions from the level of service budget to reach the town appropriation of \$24,898.719. The impact on the district results in putting the district at risk with regards to reduction in necessary staff and exposure to future financial woes by utilizing one-time stimulus funds to offset the understatement of the level of service.

*FY10 Alternative Funding Sources:* The Superintendent reported that he will be utilizing ARRA stimulus funds, existing revolving accounts, savings from contracts, and reconstitution of staff to support his reorganization of the district and to add professional staff as needed.

*TILE Program at the High School:* The Superintendent reported that Saugus will host the TILE program at the high school beginning this fall. This is a CAGS program leading to licensure as a principal/supervisor in the Commonwealth. He has been designated as an instructor in the program in the second semester and will teach "Organization and Fiscal Issues of Comprehensive School Management."

*MASS Summer Institute:* The Superintendent attended the MASS Summer Institute July 14-17. He attended the workshop on The Power of Professional Learning Communities by internationally recognized author and educator, Richard Dufour. The district received educational materials on Professional Learning Communities at work. Mr. Rippin also attended the PLC workshop as well as "Accreditation in Times of Declining Revenues" provided by NEASC. The Superintendent attended the

workshops on Educational Licensure, MTRS and Retirement, and Reduction in Force and other Legal Issues.

*Urban Leadership Institute at Harvard University:* Ms. Joyce represented Saugus at the annual Urban Leadership Institute at Harvard University July 13-17 as facilitator of leaders in research with a focus on “Serious Emotional Disturbance of Young Children”

*First Jobs:* The Superintendent reported that the school dept. has employed eight students to work for the Saugus Public Schools beginning July 27<sup>th</sup> for six weeks on a part time basis under Mr. Rippin and the custodial staff. The program is provided through the North Shore Workforce Investment Board as funded by the national stimulus funds to support summer employment for youth.

*Coordinated Program Review:* The Saugus Public Schools received a response to progress regarding the coordinated program review.

*Belmonte Middle School Assistant Principal:* Kerry Robbins has been appointed to the position of assistant principal at the Belmonte Middle School.

Handouts:

- Payroll Signature Authority
- CAP Publication for School Board Members:

**Reports of Subcommittees:**

There were no reports.

**Old Business:**

*Charge Backs:* a draft agreement was prepared many years ago. The School Committee never took any action on it. Discussion was held regarding charge back agreement.

Ms. Reed moved, Mr. Malone seconded and it was unanimously  
VOTED: that the School Committee not accept the draft agreement on charge backs.

Ms. Reed moved, Mr. Malone seconded and it was unanimously  
VOTED: to form a subcommittee to discuss a charge back agreement.

**New Business:**

*Membership Approvals:* the Superintendent requests the approval of membership to the Salem State College Collaborative Project for Mathematics, Science, and Interdisciplinary Education as professional development opportunities for district staff.

Mrs. Wilson moved, Mr. Malone seconded and it was unanimously VOTED: to approve the membership to the Salem State Collaborative Project for Mathematics, Science, and Interdisciplinary Education.

*Retainer Contract Approval:* The Superintendent provided for consideration and approval a retainer contract from Morgan, Brown, and Joy, LLP to serve as legal counsel for the School Committee from July 1, 2009 – June 30, 2011.

Mrs. Wilson moved, Mr. Malone seconded and it was unanimously VOTED: to approve a retainer contract from Morgan, Brown and Joy, LLP to serve as legal counsel for the School Committee from July 1, 2009 – June 30, 2011.

*Middle School Classification:* The Superintendent recommends that the School Committee approve the classification of the Belmont Middle School as an elementary school because it fails to meet the mandated 990 hours. This recommendation is supported by the recent EQA report and by MGL.

Mr. Leuci moved, Mr. Malone seconded and it was unanimously VOTED: to approve the classification of the Belmont Middle School as an elementary school because it fails to meet the mandated 990 hours.

*RFP for School Physician:* A request to post and to advertise locally an RFP for school physician services was provided. It is a stipend position.

Ms. Reed moved, Mr. Malone seconded and it was unanimously VOTED: to accept and post the RFP for School Physician Services as presented.

*Kids Come First 2009-2010:* A revised and restructured Kids Come First Program proposal was presented to the School Committee with a new rate schedule. If 20 students enrolled the program would break even. If 40 students enrolled the program would yield a profit of \$130 per day.

Mr. Doucette moved, Mr. Malone seconded and it was unanimously VOTED: to approve the Kids Come First proposed rate structure as presented.  
\$15/ day; \$60/week; \$1800/year-up front or semi-annual.

Mr. Leuci moved, Mr. Malone seconded and it was unanimously

VOTED: to adjourn the open session and to enter into executive session for the purpose of contract negotiation with non-union personnel, not to return to open session.

Mr. Doucette	yes
Mr. Leuci	yes
Ms. Reed	yes
Mrs. Wilson	yes
Mr. Malone	yes